

**Mansfield ISD Education Foundation
Innovative/Creative Teaching Grant
Guidelines for Grant Applications**

Purpose:

The Innovative Teaching Grant (ITG) is designed to encourage, facilitate, recognize and reward innovative **OR** creative instructional approaches to the accomplishment of program objectives. This can be a new project or an enhancement of an existing grant.

Persons Eligible to Apply for Grants:

Individuals or teams of individuals employed by the Mansfield ISD who are involved in the instruction of students.

Award of Funds:

Grants of up to \$1,000 will be awarded to individual teacher initiated programs or projects. Grants of up to \$5,000 will be awarded to campus teams, departments and district initiated programs or projects. The number of awards will depend on funds available from the Mansfield ISD Education Foundation.

Technology Due Date:

All grants that have technology requests must be submitted to Gail Marlin with an approval prior to submitting grant to the foundation.

Due Date to technology:

1 week prior to grant submitted to Education Foundation

Selection Criteria:

The degree to which the proposal addresses Vision 2020

The degree to which the proposal addresses: Critical thinking, collaboration, communication and creativity

The degree to which the proposal addresses important program objectives.

The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. (It can address a new project or an enhancement/expansion of an existing grant.

The degree to which sound evaluation procedures are incorporated in the proposal.

The degree to which the proposal is clear and logical, including: (a) specificity of the objectives; (b) clarity of description of instructional procedures or methods; and (c) correlation between objectives and evaluation.

Selection Process

1. Application form is filled out online on the foundation webpage under the teacher tab.

2. All grant applications must be signed by the principal. Signature page can be uploaded with application
3. All grants must be signed by **only** lead grant writer/writers.
4. Application will be reviewed and commented on by the Grant Application Review Committee made up of any of the following members:
 - a. Foundation directors appointed by the chairperson of the Foundation Board of Directors.
 - b. Area Superintendents
 - c. Assistant Superintendent for Technology
 - d. Parent/community representative/s.
 - e. Others as determined by the Foundation Board of Directors.
6. For each grant application submitted, the committee shall make one of the following recommendations: (a) approval; (b) approval with conditions and/or modifications; (c) disapproval with suggestions for resubmission; or (d) disapproval.
7. If recommended for approval, the application is presented to the Board of Directors of the Foundation in summary form for review and formal approval.
9. Applicants will be notified of decisions prior to the Christmas break and April (2nd round).

Responsibilities of Grant Recipients:

1. Use the awards for the purposes intended.
2. Prepare a brief final report to be presented to the Foundation Board at a future meeting.
3. Submit the online evaluation form after implementation
4. Agree to share successful procedures in staff development sessions.
5. Inform parents about student opportunities with the grant received.

Guidelines for Completing the Application:

The project is appropriate if you can answer "yes" to the following questions:

- Is it important to learning?
- Is it practical?
- Is it creative?
- Is it innovative?

Statement of Purpose:

- What do you want the foundation to purchase?
- Tell what you hope to achieve. (e.g. what will be different or better if the project is successful)
- Tell the long term benefits to students.
- Keep the statement simple and straightforward.
- Promise only that which you can reasonably expect to achieve.
- Explain why the Foundation should fund your grant.

Statement of Rationale--Address the Following:

- Importance of purpose
- How project relates to the district's strategic educational plan
- The problem or issue addressed
- How the project supports the purpose
- You may choose to cite educational research that supports your project.

Does your project relate to Vision 2020? Explain:

- Students will read on level or higher by the beginning of third grade and will remain on level or higher as an MISD Student
- Students will demonstrate mastery of Algebra 1 by the end of ninth grade
- Students will participate in an extra or co-curricular activity
- Students will graduate with 24+ college hours and/or industry certification or a certificate

Objectives:

- What do you want to achieve?
- Limit the number of objectives
- Be specific
- State in measurable terms

Instructional Procedures

- Be specific
- List steps
- Relate to purpose and objectives

Number of Students Impacted:

- How many students will benefit this year and in future years?

Evaluation

Relate to stated objectives

Indicate how you will know whether the project was successful

What criteria will you use to measure success